

**LETTER OF INTENT PRIOR TO GRANT OF  
RECOGNITION/PERMISSION**

F.NRC/NCTE/NRCAPP-9418/242<sup>nd</sup> Meeting/2015/ 123363

Dated: 11 SEP 2015

Sub.: Letter of intent prior to grant of recognition/permission under Clause 7(13) NCTE (Recognition Norms and Procedure) Regulations, 2014/reg.

The NRC in its 242<sup>nd</sup> meetings on the basis of the scrutiny of the documents submitted by the institution, input received from the Visiting Team Report and video-graphy observed that the following institution have adequate financial resources, accommodation, library and laboratory as prescribed in the norms and standards and that it fulfils all such other conditions relating to infrastructural and instructional facilities required for proper functioning of the institution for a teacher education course and decided to issue Letter of Intent under clause 7(13) of the NCTE Regulations, 2014. The details are as follows:-

S. No.	File No.	Name of the Institution	Name of Society / Trust	Course
1.	NRCAPP-9418	Rudra Institute of Technology Hapur, Plot No.- 975, Street/Road- Garh Road, Village- Nanpur, Post Office- Nanpur, Tehsil/Taluka- Garh, Town/City- Hapur, District- Ghaziabad, State- U.P., Pin Code- 245205	Tirumala Educational and Welfare Trust, Plot No.- 975, Street/Road- Garh Road, Village/Town/City- Nanpur, Post Office- Nanpur, Tehsil/Taluka- Garh, Town/City- Hapur, District- Ghaziabad, State- U.P., Pin Code- 245205	D.El.Ed.

Note: The detailed list of FDR's required to be converted in joint operation between Management & Regional Director as Endowment & Reserve Fund are as under :-

S. No.	Name of the Bank	Head	FDR No.	Amount in Rs.	Remarks
1.	Punjab National Bank	E.F.	031800DP00023298	5,00,000/-	
2.		R.F.	031800DP00023304	3,00,000/-	

2. As per provision of clause 7(13) of the NCTE Regulations, 2014, the process of appointment of qualified staff as per policy of State Government or University Grant Commission or University may be initiated by the institution and affiliating body will provide all assistance to the institution to ensure that the staff or faculty is appointed as per National Council for Teacher Education norms within two months. The institution shall submit the list of faculty, as approved by the affiliating body, to the Regional Committee.

3. In this regard as per decision taken by NRC in its 199<sup>th</sup> meeting, it is clarified that the above implies that where there exists a provision of nomination of expert/experts for the Selection Committee by the affiliating university, the same be adhered to. In the absence of such a provision in the Act/Statutes of the affiliating university, the institution shall select faculty members by employing a transparent, objective and judicious process and shall get the list of selected teachers approved by the affiliating university. This approved list, along with details of educational qualifications and teaching experience, shall be submitted by the institution to the Regional Committee.

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4. In view of above, before grant of formal recognition under Regulation 7(16) of the NCTE Regulations, 2014 is considered, the following documents are required to be submitted by the institution:-

- a. The institution shall submit particulars of the staff duly approved by the University/affiliating body as per prescribed format available on the NRC, NCTE website.
- b. Advertisement given for recruitment of faculty and staff.
- c. An affidavit on Rs. 100/-stamp paper to the effect that the institution has selected staff as per NCTE/State/University norms.(format Enclosed).
- d. Educational & professional qualification certificates of all teaching staff showing their eligibility for appointment as per the NCTE norms and experience certificate of the Principal /HOD.
- e. Downloaded copies of the website of the institution with the hyperlink of the same as per provisions of clause 7(14) of the NCTE Regulations, 2014.
- f. The institution shall convert the above Endowment Fund & Reserve Fund into a Joint Account and furnish the evidence / documents in this regard to NRC alongwith Form A showing the details of the FDR Account No., Name of the Bank and address, Phone No. of the Bank, Branch Code, IFSC Code, Signature ID Code of the issuing authority of the FDR.

**Note: As per decision taken by the NRC in its 231<sup>st</sup> meeting, there shall be an Endowment Fund of Rs. 5.00 lakhs per programme and a Reserve Fund of Rs.7.00 lakhs per programme. The institution is required to submit FDRs in joint account accordingly.**

5. As per provisions of the NCTE Regulations, 2014 and decision taken by the NRC, NCTE in all related matters in its 241<sup>st</sup> meeting, the institution shall also be required to submit the following:

- (i) A proof/evidence to the effect that it is a composite institution as per provisions of the NCTE Regulations, 2014.
- (ii) In case the institutions which are not composite at present shall ensure that they have become composite institutions before commencement of the academic session 2016-17. An affidavit to this effect is required to be submitted by the institution to the NRC, NCTE.,
- (iii) No Objection Certificate issued by the concerned affiliating body as required under clause 5(3) of the NCTE Regulations, 2014.
- (iv) It shall be noted by the institution that apart from the above, if any additional infrastructure/instructional facility is required as per provisions of the NCTE Regulations, 2014, the same shall be complied and reported by the concerned institution to the Regional Committee.

The above documents should be accompanied with written representation alongwith an Affidavit (on Rs.100/- stamp paper) stating under oath for correctness of documents being submitted by the institution to NRC, NCTE.

6. You are advised to comply to the above requirements before the case for formal recognition is considered under clause 7(16) of the NCTE Regulations, 2014.

7. Admissions shall not be made until formal recognition under clause 7 (16) of the NCTE Regulations, 2014 is issued by the Northern Regional Committee, NCTE and affiliation is obtained from the University/examining body concerned.

8. The compliance report/reply alongwith all necessary documents accompanied with an Affidavit in support of the reply on the above points should be submitted within two months of issue of this letter, failing which appropriate action will be taken as deemed fit and proper.

9. The compliance report/reply alongwith all necessary documents accompanied with an Affidavit in support of the reply on the above points should be submitted within two months of issue of this letter, failing which appropriate action will be taken as deemed fit and proper.

10. The Regional Director is an authorized officer from the side of Northern Regional Committee, NCTE. All the concerned Bank officers are requested to kindly consider and treated as authorization required for conversion of following FDRs in joint operation in the name of Management of the institution & Regional Director, NRC, NCTE, Jaipur.

Yours faithfully,


  
(Dr. S. K. Chaudhary)  
Regional Director

Encl:

- (i) Format of Affidavit on Rs.100/- stamp paper
- (ii) Format of Form 'A'
- (iii) Above original FDRs.

Copy to :

1. The Secretary/Manager, Tirumala Educational and Welfare Trust, Plot No.- 975, Street/Road- Garh Road, Village/Town/City- Nanpur, Post Office- Nanpur, Tehsil/Taluka- Garh, Town/City- Hapur, District- Ghaziabad, State- U.P., Pin Code- 245205.
2. The Principal, Rudra Institute of Technology Hapur, Plot No.- 975, Street/Road- Garh Road, Village- Nanpur, Post Office- Nanpur, Tehsil/Taluka- Garh, Town/City- Hapur, District- Ghaziabad, State- U.P., Pin Code- 245205, with the direction to submit all the requisite documents in compliance of the Letter of Intent prior to grant of recognition/permission under clause 7(13) of the NCTE Regulation, 2014 and requisite documents as per para 5 above.
3. The Director, S.C.E.R.T., Lucknow, Uttar Pradesh, Please ensure issue of No Objection Certificate issued by the concerned affiliating body as required under clause 5(3) of the NCTE Regulations, 2014 and provide all the assistance to the institution to ensure that the staff or faculty is appointed as per NCTE Regulations, 2014.

  
Regional Director

Note: For latest & updated details of the NCTE Regulations published by the NCTE from time to time in the Gazette of India, you may please visit NCTE website i.e. [www.ncte-india.org](http://www.ncte-india.org).

