

F.NRC/NCTE/NRCAPP-4995/240th Meeting /2015/ 120529 Dated:

To,

The Secretary/Correspondent
SMT Savita Memorial Education Society,
Plot Number – 843/854, Village – Ahera,
Post Office – Baghat, Tehsil/Taluka – Baghat,
Dist. – Baghat, Uttar Pradesh- 250609.

10 AUG 2015

Sub.: Letter of intent prior to grant of recognition/permission for B.Ed. Course under Clause 7(13) of the NCTE (Recognition Norms and Procedure) Regulations, 2014 - reg.

Sir/Madam,

In terms of section 14/15 of the NCE Act, 1993, your Institution had submitted an application to the Northern Regional Committee of NCTE for grant of recognition/permission for starting B.Ed. Course in the proposed institution i.e. SMT Savita Memorial Education Society, Plot Number – 843/854, Village – Ahera, Post Office – Baghat, Tehsil/Taluka – Baghat, Dist. – Baghat, UP- 250609.

2. The NRC, NCTE on the basis of the scrutiny of the documents submitted by the institution, input received from the Visiting Team Report and videography in its 240th Meeting held from 20th to 22nd, July, 2015 observed that the above institution has adequate financial resources, accommodation, library and laboratory as prescribed in the norms and standards and that it fulfils all such other conditions relating to infrastructural and instructional facilities required for proper functioning of the institution for a teacher education course and decided to issue Letter of Intent under clause 7(13) of the NCTE Regulations, 2014.

3. As per provision of clause 7(13) of the NCTE Regulations, 2014, the process of appointment of qualified staff as per policy of State Government or University Grant Commission or University may be initiated by the institution and affiliating body will provide all assistance to the institution to ensure that the staff or faculty is appointed as per National Council for Teacher Education norms within two months. The institution shall submit the list of faculty, as approved by the affiliating body, to the Regional Committee.

4. In this regard as per decision taken by NRC in its 199th meeting, it is clarified that the above implies that where there exists a provision of nomination of expert/experts for the Selection Committee by the affiliating university, the same be adhered to. In the absence of such a provision in the Act/Statutes of the affiliating university, the institution shall select faculty members by employing a transparent, objective and judicious process and shall get the list of selected teachers approved by the affiliating university. This approved list, along with details of educational qualifications and teaching experience, shall be submitted by the institution to the Regional Committee.

5. In view of above, before grant of formal recognition under Regulation 7(16) of the NCTE Regulations, 2014 is considered, the following documents are required to be submitted by the institution:-

- The institution shall submit particulars of the staff duly approved by the University/affiliating body as per prescribed format available on the NRC, NCTE website.
- Advertisement given for recruitment of faculty and staff.
- Recommendations of the Selection Committee for appointment of teaching & non-teaching staff as per the norms of the affiliating body.

- d. An affidavit on Rs. 100/-stamp paper to the effect that the institution has selected staff as per NCTE/State/University norms. (Format Enclosed).
- e. An affidavit on Rs. 10/-stamp paper from each of the faculty members to the effect that he/she is qualified as per provisions of the NCTE/State/University norms. (Format enclosed).
- f. Educational & professional qualification certificates of all teaching staff showing their eligibility for appointment as per the NCTE norms and experience certificate of the Principal /HOD.
- g. Downloaded copies of the website of the institution with the hyperlink of the same as per provisions of clause 7(14) of the NCTE Regulations, 2014.
- s. The institution shall convert the Endowment Fund & Reserve Fund into a Joint Account and furnish the evidence / documents in this regard to NRC alongwith Form "A" showing the details of the FDR Account No., Name of the Bank and address, Phone No. of the Bank, Branch Code, IFSC Code, and Signature ID Code of the issuing authority of the FDR. An authorization letter from the Regional Director, NRC, NCTE authorizing the institution to convert the FDR into joint account is enclosed. The following FDRs submitted by the institution to the office of the NRC, NCTE are returned herewith in original.

S. No.	Name of the Bank	Head	FDR No.	Amount in Rs.
1.	Syndicate Bank	E.F.	667517	5,00,000/-
2.	Syndicate Bank	R.F.	667514	3,00,000/-

Note: As per decision taken by the NRC in its 231st meeting, there shall be an Endowment Fund of Rs. 5.00 lakhs per programme per programme and a Reserve Fund of Rs.7.00 lakhs per programme per programme. The institution is required to submit FDRs in joint account accordingly.

- h. As per the guidelines issued by the NCTE Hqrs vide letter No. 51-4/2014/NCTE/N&S dated 24th December, 2014 regarding NCTE Regulations, 2014 for processing of pending applications, a resolution of the concerned society/trust to the effect whether the institution intends to run the programme as a stand-alone institution or as a composite institution. In case it intends to run the programme as a stand-alone institution, it will be permitted by the Regional Committee. However, the institution shall be required to switch over to a composite institution status gradually. In respect of B.Ed. programme, under new Regulations, 2014, there is a change in the basic unit size and required infrastructure, staff pattern, etc. If pending applicant institutions seek Formal Recognition for two basic units, the following conditions will apply as per the above guidelines:
- (a) The institutions willing to offer two basic units can be given Formal Recognition before 3rd March, 2015. However, the institution shall create additional built-up area, create additional infrastructure, adhere to staff norms, qualifications of staff, pay the difference in Endowment and Reserve Fund etc by October 31, 2015 and inform the Regional Committee with necessary documents.
- (b) The institution must comply with staff requirement and Endowment and Reserve Funds as per the new Regulations for one basic unit before issue of final recognition order.
- (c) The Regional Committee shall arrange for inspection of these premises, verification of documents and check adherence to these conditions by 29th February, 2016. If the institution fails to comply to these requirements, the permission given for one basic unit out of two basic units shall be withdrawn.

- i. It shall be noted by the institution that apart from the above, if any additional infrastructure/instructional facility is required as per provisions of the NCTE Regulations, 2014, the same shall be complied and reported by the concerned institution to the Regional Committee.

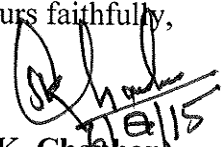
The above documents should be accompanied with written representation alongwith an Affidavit (on Rs.100/- stamp paper) stating under oath for correctness of documents being submitted by the institution to NRC, NCTE.

6. You are advised to comply to the above requirements before the case for formal recognition is considered under clause 7(16) of the NCTE Regulations, 2014.

7. Admissions shall not be made until formal recognition under clause 7 (16) of the NCTE Regulations, 2014 is issued by the Northern Regional Committee, NCTE and affiliation is obtained from the University/examining body concerned.

8. The compliance report/reply alongwith all necessary documents accompanied with an Affidavit in support of the reply on the above points should be submitted **within two months of issue of this letter, failing which appropriate action will be taken as deemed fit and proper.**

Yours faithfully,


(Dr. S.K. Chathan)
Regional Director

Encls:

- (i) Format of Affidavit on Rs.100/- stamp paper
- (ii) Format of Affidavit on Rs.10/- stamp paper
- (iii) Authorization letter from RD, NRC, NCTE
- (iv) Original FDRs of Rs.5.00 + Rs. 3.00 lakhs

Copy to:

1. The Registrar, Chaudhary Charan Singh University, Dist. Meerut-250005, State-Uttar Pradesh with a request to provide all the assistance to the institution to ensure that the staff or faculty is appointed as per NCTE Regulations, 2014 within two months.


Regional Director

Note: For latest & updated details of the NCTE Regulations published by the NCTE from time to time in the Gazette of India, you may please visit NCTE website i.e. www.ncte-india.org.

F.NRC/NCTE/NRCAPP-4995/240th Meeting /2015/

Dated:-

Authorization Letter

To,

**The Branch Manager,
Syndicate Bank
Meerut Road, Baghpat,
Uttar Pradesh.**

Sub: Authority Letter to include the name of Regional Director, NRC, NCTE in the FDRs towards Endowment & Reserve Fund under the joint operation

Sir,

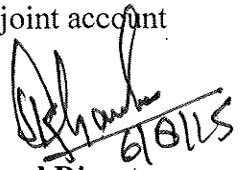
The Society/Trust/Co., namely, SMT Savita Memorial Education Society, Plot Number – 843/854, Village – Ahera, Post Office – Baghpat, Tehsil/Taluka – Baghpat, Dist. – Bagpat, UP- 250609 had submitted an application for grant of recognition/permission to B.Ed. course. The institution has been issued Letter of Intent under the NCTE Regulations, 2014. As per Rules and Regulations of NCTE, FDRs submitted by the institution in respect of the Endowment and Reserve Fund for the said course must be operated jointly by the authorized representative of the Management and an officer of the Regional Committee concerned.

In this regard, it is to inform you that the Regional Director is an authorized officer from the side of Northern Regional Committee, NCTE. You are, therefore, requested to take into consideration the above authorization required for conversion of following FDRs in joint operation in the name of Management of the institution & Regional Director, NRC, NCTE, Jaipur. **The institution shall be required to prepare FDRs as per details given below:-**

S.No.	FDR Amount in Rs.	Purpose	Authorized persons
1.	700,000/-	Towards Reserve Fund	The FDR shall be prepared in joint Account of the authorized representative of the Management and the Regional Director, NRC, NCTE
2.	500,000	Towards Endowment Fund	The FDR shall be prepared in joint Account of the authorized representative of the Management and the Regional Director, NRC, NCTE

It may be ensured by the concerned bank that only an authorized person of the management shall operate the joint account of the FDRs with the RD, NRC by submitting the authorized resolution of the society/trust and also by completing the required legal formalities as per rules & regulations of the concerned bank. The concerned bank shall, thereafter, after verifying the relevant required records of the management of the institution shall convert the FDRs into joint account on the basis of the above authorization of the RD, NRC, and Jaipur.

You are, therefore, requested to make the FDRs into joint account of the authorized representative of the Management and Regional Director and after conversion of the same into joint account submit a certificate (as per Form "A") to the institution after taking into consideration the above authority letter by the bank so as to make the FDRs into joint account between Management of the institution and the RD, NRC.


Regional Director

Copy to:-

Smt Savita Memorial Educational Society,
Plot No. - 843/854, Street/ Road - Ahera
Road, Village/Town/City- Baghpat, Post
Office - Baghpat, Tehsil - Baghpat, Dist. -
Bagpat, UP- 250609..

After making necessary formalities by the bank, FDRs may be kept in record by the institution and a photocopy along with a bank certificate as per Form "A" shall be forwarded to this office for further necessary action.